

Law Enforcement Contacts Policy and Data Review Committee (LECC)
MEETING MINUTES
9/18/2015 10:00 AM – 2:00 p.m.
Department of Public Safety Standards and Training (DPSST)
4190 Aumsville Highway
Salem, Oregon 97317

LECC Members Present

? Davenport, Oregon Sheriffs Association
Todd Anderson, Department of Public Safety Standards and Training
Chief Pete Kerns, Eugene Police Department
Annabelle Jaramillo, Benton County Commissioner
Angie Hedrick, Salem Police Department
Gilbert Carrasco, Commission on Hispanic Affairs, Willamette University
Dave Anderson, Oregon State Police

LECC Staff Present

Brian Renauer, Criminal Justice Policy Research Institute, Portland State University
Salome Chimuku, Criminal Justice Policy Research Institute, Portland State University
Damon Turner, Consultant, CJPRI

Guests

Kimberley McCullough, ACLU
Darlene Huntress, CIO and Oregon Action
Kevin Campbell, Oregon Chiefs of Police Association
Henry Reimann, Hillsboro Police Department

Welcome / Introductions

Attendees introduced themselves to the committee.

Approve Agenda

The agenda was approved.

Discussion of Openings at the LECC

Dr. Renauer made note to the group that there is at least one vacant seat at the LECC that needs to be filled. Attendees were encouraged to bring forth potential candidates to the LECC staff for presentation at the next meeting.

Complaint Draft Form Discussion

There was thorough discussion of the language, format, and look of the complaint form as presented. The group decided to edit the document in various ways. The group reiterated the need to transcribe the form into various languages, which LECC staff will start with languages spoken by staff to begin with and then expand. There were word choice changes as well as grammar fixes. It was suggested that the form keep all the profiling categories separate as the bill outlines. It was suggested that “houselessness” be substituted for “homelessness” and there was

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agreement that both terms would appear to respect the wishes of those in the community and keep clarity. An optional section was added where people can write who they think made the stop so as not to deter individuals. There was concern expressed that people may feel uncomfortable asking an officer for their card if they feel they've been profiled. Particularly for purposes of follow-up the staff should examine the Miami Dade Contact Card to try to capture why the person was stopped. A need for more space for people to write what happened if they feel comfortable doing so was suggested. The group agreed the form should describe who the LECC and staff persons are on the form so people feel comfortable. Contact information Oregon Bar for legal help should be added to the form. LECC staff noted these suggestions and informed the group they would revise the profiling intake form to reflect these suggestions and recirculate to the LECC members for final approval.

Complaint Process

Ms. Chimuku explained that the complaint process would entail her following up with each complainant after receipt of the intake form. Once follow-up is complete, the complaint would be forwarded to the appropriate law enforcement agencies. The Miami Dade Contact Card was mentioned again as a great template to use potential follow up questions. It was noted it should be apparent on the form LECC staff are not cops and that follow up will be occurring. An auto-reply email after submission of complaints would list additional resources. It was recognized that the follow up is critical to effectively complete the complaint process and ensure validity of complaints.

The topic of signed complaints came up. It looks like a typed name online can be a signature and that we can collect signatures during follow-up completing the form.

It was agreed that we can revisit both structure of the intake form and follow-up process to ensure the LECC is collecting the information needed for an effective complaint process.

It should also be apparent that an entire complain can be done over the phone.

The conversation shifted to outreach. It was recognized there is an education piece to this process that also requires the building of trust in the community. Such outreach efforts may require more funding, an issue that can be approached with the Attorney General's office.

Some legal questions were raised requiring the opinion from Legislative Council. For example, can a complaint be withheld if the person chooses to remain anonymous. LECC staff will work on a list of potential policy processes and questions for the next LECC meeting. LECC staff will also work on outreach materials, approaches, website, and the follow-up process for the group to consider at future meetings.

Future Dates of LECC Meetings

The LECC will meet October 22, 2015 at 10am-2pm at Oregon Capitol Building in room 343.

Other Business / Open Comments from LECC or Public

There was no public comment or other announcements.

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Adjournment

The meeting was adjourned at 2:00 p.m.

Further information on the LECC is available at:

<http://www.cjpri.ccj.pdx.edu/LECC/index.php>

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